

Pre-Observation Form

Instructor:	Course Name:
Date of Scheduled Observation:	Observer:

Instructions:

- Observer: Review course syllabus and pertinent session material(s) for context of the upcoming observation.
- Instructor: Complete the following questions and submit to the Observer prior to the upcoming observation.

1. What are the goals for this class session? This may include learning outcomes.						
2. What is the plan for achieving your goals?						
2. What is the plan for deficeing your goals.						

Adapted from: Chism, N.V.N. (2007). Peer Review of Teaching: A Sourcebook. Bolton, MA: Anker





3.	What teaching and learning strategies will be used (e.g., small group discussion, case-review facilitation)?
4.	How have students been asked to prepare for the upcoming session? How will they be asked to use the material following this session?
5.	On what specific aspects of your teaching would you like the Observer to focus?
6.	What additional information, if any, should the Observer know before the observation?
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